

Attachment A
How the 2020-21 School Reopening – Instructional Models Report will be accessed on the SED
Myad VedPefano Srybch he fy sp

The **2020-21 School Reopening – Instructional Models** Report will be accessed on the SED
Myad VedPefano Srybch he fy sp

Part 155.17(f) of the Regulations of the State Education Department
Reporting Requirements for School Closures

The Report of School Closure shall be filed by the Chief Executive Officer of the LEA (school district, BOCES, or charter school) with the State Education Department.

1. Go to the [NYS ED Website](http://www.nysed.gov);
2. Click on the link "Reporting Requirements for School Closures";
3. Enter the SEDDAS account ID;
4. Under the heading "My Account" click on "NYS ED My Account and View Profile Setup";
5. Click on "School Closures";
6. In the box labeled "Report of School Closure" form, which requires the following information:

- school(s) that were closed
- the date of closure and anticipated duration of closure (if known)
- the reason for closure, including any relevant documents, such as a closure order from a county Department of Health
- date that notification regarding the closure was made to the BOCES District Superintendent (if applicable)

When the information is submitted, the Report of School Closure will be filed with the State Education Department.