

## PERKINS FAQ

### PERKINS GRANT GENERAL QUESTIONS

**What is the minimum allocation to qualify to apply directly for a grant (i.e., apply without joining a consortium)?**

Secondary level local educational agencies (LEA) must qualify for a grant of at least \$15,000 under the formula to apply directly for their Perkins allocation, or they must enter into a consortium that meets the minimum allocation requirement. Applicants with an individual allocation of \$15,000 or greater must offer programs that meet the definitions of size, scope and quality as outlined below and in the New York State [Perkins V State Plan](#).

**What determines eligibility for an LEA to apply for Perkins?**

If an LEA or BOCES generates an allocation of at least \$15,000, they must also offer programs that meet the definitions of size, scope and quality outlined below:

#### **Size**

- Applicants must have a minimum of three NYSED-approved CTE programs of study in three different national [career clusters](#).
- Each NYSED-approved CTE program that applicants wish to

- Incorporates challenging state academic learning standards and industry standards specific to each content area
- Evidence of appropriate teachers' certification and professional development

**How is the secondary allocation determined?**

The allocation is based on U.S. Census data that counts school-aged children at the district level. Since the formula is run using [U.S. Census data](#), states do not have the ability to change allocation amounts. See the Perkins legislation to see the federal definition of the formula ([Section 131](#)).

**Must grant funds be expended and liquidated by a certain date?**

All Perkins funds must be expended or obligated by June 30th of grant year and liquidated by August 31st of same year. For example, grant year 2021-22 funds must be expended or obligated by June 30, 2022, and liquidated by August 31, 2022.

**Can Perkins fund supplies or equipment that have previously been purchased through local funds?**

No. The use of Perkins money to fund for any expense that was previously funded with local school district or BOCES funds is considered supplanting.

**Are there parameters on how much a grant recipient can spend on specific budget lines?**

Yes. Below are the current limits placed on budget areas:

- No more than 5% may be spent on administrative costs.

**PERKINS DATA QUESTIONS**

If the

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program. Funding decisions are also directed by which program areas are identified as



be funded if the need is articulated in the CLNA, new people hired for existing positions may not.

## **PROFESSIONAL DEVELOPMENT, IN-SERVICE**

**If a CTE Administrator wants to attend a conference can their travel and registration be funded with Perkins?**

An administrator may utilize Perkins funds for registration and travel to the conference, but

Perkins funds can be used for materials, supplies, and fabricated parts that are necessary to carry out the grant. The supplies purchased must represent the most current and relevant technology for that career field. General supplies such as pens, paper and other items that are consumed or worn out with use are unallowable. Items that are basic and required supplies of the program are also unallowable.

**Can Perkins funds be used for classroom consumable materials?**

Perkins may not be used for costs of consumable, routine, and general office and program supplies such as books, pens, paper, workbooks, sandpaper, and other items that are consumed or worn out. Exceptions for consumable supplies would be those supplies used specifically for career and technical education program improvement.

Items that are used for day-to-day operation of the class and to maintain the program at its current level and have a lifespan of one year or more are allowable. Examples include: replacement of existing equipment, safety glasses kept in the classroom, welding gloves, hammers, pliers, mixing bowls and measuring cups, hand towels and aprons, small power tools, small commercial grade kitchen appliances, weed eaters, prep tables, and power washers.

**Under what circumstances can food be funded with Perkins?**

Food items that are used specifically for career and technical education program improvement would be allowable, i.e., food supplies that are used for CTSO competition and/or WBL hours.

**The Culinary Arts program needs new tables and chairs for the classroom. Can these be funded with Perkins dollars?**

No, general purpose classroom furniture such as desks, chairs, filing cabinets, bookcases, computer workstations, etc., cannot be funded with Perkins. However, if items are specific to a CTE area, i.e., stainless steel prep tables for culinary classes or preschool lab tables and chairs, *and not able to be used in general classes*, they may be funded by Perkins.

**Can teacher or administrator memberships to professional organizations be funded by Perkins?**

No, memberships may not be funded with Perkins.

**If professional membership dues are included as part of the registration for a conference, can Perkins be used to fund the entire cost?**

No, Perkins cannot fund individual membership dues in professional organizations even when included in registration fees.




The district is expected to secure all equipment to prevent theft or damage. Any stolen or damaged equipment must be replaced by the district but not with Perkins funds.

**Can funds be utilized for construction or remodeling of an outdated CTE classroom?**

No, Perkins funds cannot be used for construction, renovation, maintenance or other building modifications as these are considered capital improvements. New York State only approves minor remodeling for accessibility purposes under this grant.