New York State Education Department (NYSED)
2024-25 School Comprehensive Education Plan (SCEP) Minimum Expectations Form

District Name School Name

School Comprehensive Education Plans (SCEPs) will be reviewed by NYSED according to the criteria listed below to ensure that the plans meet the Department's **minimum expectations**. For ideas on how to enhance a plan, school teams should refer to the <u>SCEP Rubric</u>.

School teams in the CSI model will complete the form with their NYSED liaison during <u>Pre-SCEP Team Meeting Planning</u> <u>Session 5</u>. NYSED will only verify that the plan has met minimum expectations if all of the indicators below have been met.

School teams in the ATSI and TSI models are encouraged to complete the form with the District.

	MINIMUM EXPECTATIONS	Revision Required to Meet Minimum Expectation	Minimum Expectation Met
Commitments	The plan identifies 2 to 4 Commitments and at least one Commitment is connected to Teaching and Learning.		
Commitments: Why?	The plan clearly communicates the rationale the team used when selecting each Commitment. The rationale includes information learned through the Needs Assessment. This section includes an explanation of how the Commitment will address what was learned through the Needs Assessment to move the school forward.		
Key Strategies	<ul> <li>Each commitment identifies 1-4 Key Strategies that fit one of the following categories:</li> <li>1. Something new to the school; or</li> <li>2. Something existing that is being expanded to reach a wider audience; or</li> <li>3. Something existing that is being refined in this upcoming year and will look different from the past.</li> <li>The Key Strategies selected are aligned to the Commitment.</li> </ul>		
Key Strategies: Why?	<ul> <li>For strategies that are new, information is provided that directly ties the strategy to identified needs of the school.</li> <li>For strategies that are being expanded, information is provided to explain how the school has been measuring the success(es) of the current practice and why the school has decided that expanding implementation in the upcoming year will lead to improvement.</li> <li>For strategies that are being refined, information is provided to explain the current practice and how modifying implementation in the</li> </ul>		

	upcoming year will lead to improvement.	
Implementation	For Key Strategies that are <b>new</b> , the plan outlines how the strategy will be introduced and rolled out. For Key Strategies that are <b>being expanded</b> to reach a wider audience, the plan outlines how this expansion will occur. For Key Strategies that are <b>being refined</b> , the plan outlines the new ways in which the strategy is being prioritized that differ from previous years.	
Resources	The plan identifies the resources that will be needed to implement each Key Strategy.	
Early Progress Milestones	Each Commitment has at least one	

strategies in the plan.	
If previous data is available, the desired responses represent improvement over previous responses.	